



Volunteering Role Description

General

Role Title	Cathedral Flower Guild flower arranger
Expected time commitment	On average two to three hours per week, depending on Cathedral events. Arrangers are expected to attend on a regular basis but do not need to attend during Lent and Advent. There is an additional, informal, complementary coffee break at the end of each session, to meet together and to discuss flower arrangement plans for the following week.
Directly supported by	Leader of the Flower Guild
Managing department	Worship
Volunteering location	The main worship areas of the Cathedral

About the role

Role Summary	To work as a volunteer member of the Cathedral Flower Guild team, led by the team leader, and to enhance the beauty and worship of the Cathedral by the use of arranged flowers and foliage, which are provided.
Duties	<p>To arrange one large or sometimes two smaller flower arrangements on a pin-holder with mesh and with the use of cones if required each week, as allocated by the team leader. Allocation of arrangement positions will vary according to the ability of each member of the Guild and will normally vary from week to week. Some members undertake additional duties such as watering, conditioning and foliage collection. This is arranged through the leader and is an optional extra duty.</p> <p>All foliage, flowers and equipment are provided except secateurs and a pair of scissors. Volunteers are asked to wear the tabard provided and a pair of flat, quiet shoes. <i>(Please return the tabard when you retire from the Guild)</i></p>

Requirements

Skills & knowledge required	A basic knowledge of flower arranging using mechanics. The ability to work within a team and also to be able to work on their own initiative. An understanding of the purpose of the Cathedral as a place of worship, and an ability to relate to occasional members of the public in a pleasant and welcoming
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	way, while still working.
Qualifications required	Either a flower arranging, or floristry qualification or membership of a flower club is desirable but not essential.
Training requirements	An on-site induction will be provided by an established member of the Guild, and additional training and support will also be provided by other members of the Guild, as required.
Any physical requirements	The ability to carry items such as buckets of flowers, container, work protection sheet and a can of water from the main workstation to the locations allocated. Good vision and the ability to manoeuvre up and down a small number of steps while arranging. The ability to clear up at the end of the session. It is the responsibility of each volunteer to ensure that they are covered by anti-tetanus vaccine.
Safeguarding training requirements	Safeguarding - Everyone Matters - Everyone's Responsibility Truro Cathedral strives to be trauma-informed and is committed to developing safer policies, cultures and practices. As part of the Diocese of Truro, we are committed to the Church of England Safer Recruitment protocols. Safeguarding training: Basic Awareness. A DBS check is not required.
Health & Safety	Comply at all times with the cathedral's policies (including its Health & Safety policy), which can all be found at www.trurocathedral.org.uk .
Truro Cathedral Values	An empathy with Truro Cathedral's Vision, Ambition and Values
Parking	Parking may be available in the Cathedral car park but <u>only</u> on a first come first served basis and only while performing these duties, not at any other time . The car park now operates a number plate recognition system, so if you wish to park in the car park, you will need to enter your registration number on either of the tablets in the cathedral or at the cathedral office in advance of volunteering. Also, please advise the office of any registration numbers of other vehicles you may drive.

Our Vision, Ambition and Values

Vision

Our vision for Truro Cathedral is to create **Sacred Space** in which the holiness of God is encountered in an open and inclusive way and **Common Ground** where issues shared by the whole of humanity can be explored.

Ambition

Inspired by the Gospel of Jesus Christ, we work to build a welcoming, inclusive and engaging environment that, through the delivery of a diverse and inspiring programme of worship, events, educational activities and community outreach, fulfils and spiritually enriches all who experience Truro Cathedral.

Values

Love & Unity

We care for one another with compassion and kindness and our work is embedded in a spirit of love and cooperation as we come together to succeed in our mission for the Cathedral.

Dignity & Respect

We respect others and value diversity, embracing our similarities and differences with gentleness, self-control and a willingness to learn. We welcome expressions of spirituality, respecting and valuing those with different faiths or no faith.

Accountability & Integrity

We act with honesty, openness and integrity in everything we do. We use the resources entrusted to us wisely and effectively with transparency and accountability. We demand high standards of professionalism from ourselves every day, always striving to deliver excellence in our work.

Creativity & Courage

We are bold and challenge ourselves and others to question the norm. We explore new options and take intelligent risks, confident that we do so in a supportive environment. Committed to continual development, we embrace change and nurture personal growth.